



# **Woodlarks Camp Site Trust**

## **Working Party Review 2021**

*(Revised from 2020)*

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# 1 Introduction

Due to the threat and restriction imposed by coronavirus we have had very few working parties causing a backlog of jobs to pile up.

Members from the Trustees and Management Committee believe we can have working parties needed to keep the site in good condition and to exploit opportunities offered by the shutdown. Input has been considered from several regular users who are supportive.

- How do we manage working parties?
- What precautions do we need to take?
- What facilities can we offer?
- Scheduling
- What jobs need doing?

Please be aware that at this stage all this is provisional and will be adapted as regulations change.

Relevant current roadmap detailed below for 2021.

***From 17 May**, you can socialise indoors in a group of up to 6 people or 2 households, including for overnight stays. Up to 30 people can meet outside. Pubs, theatres and other venues can open indoors. Hotels, hostels and B&Bs can open for people on holiday.*

## **Review of social distancing**

*The government will complete a review of social distancing and other long-term measures that have been put in place to cut transmission. This will inform decisions on the timing and circumstances under which the rules on 1 metre plus, the wearing of face coverings and other measures may be lifted.*

***Not before 21 June.** The government hopes to be in a position to remove all legal limits on social contact.*

# 2 Managing Working Parties

There are still many unknowns, with the situation changing. Woodlarks must be able to react, without time to consult everyone. A sub-committee has been formed as outlined below.

Nick, Sarah	Warden, Secretary
Tim	Active working party member
Grahame, Dave Gill	Manage Budget
Malcolm, Lynne	Trustees / Working party members

Currently, except for Easter, working parties have only operated for a weekend. Consideration is being given for working parties up to the duration of 1 week. (Many helpers have booked their camps previously allocated week as leave and are still prepared to attend) Many of these people are skilled professionals or very adept at DIY so it would be a shame not to capitalise on their expertise.

Sarah will manage the calendar with help from working party leaders as below.

- Tim Dicker for the Sheffords
- Rich Lucas for the Lucases
- Julia Cooley for the Woodlarks Group
- David Bywater for electrical work
- Dave Gill for IT work
- Lynne Cooper for Camp groups

### 3 Precautions

Working party numbers will need to be varied on numbers dependant on the current government guidelines. It is possible to allow extra day visitors.

- From 17<sup>th</sup> May restrictions on meeting others outdoors has been lifted. (under 30) 6 indoors.
- From 21<sup>st</sup> June removal of all legal limits on social contact.

Visitors attending will be required to have had the vaccine where offered unless there is a medical reason.

Lateral Flow tests are now free and widely available and will be required to be conducted **prior to travel to camp**. [Order coronavirus \(COVID-19\) rapid lateral flow tests - GOV.UK \(www.gov.uk\)](https://www.gov.uk/order-coronavirus-covid-19-rapid-lateral-flow-tests)

**\*\*\*\* Sarah must be updated of results by the group leader / warden for the working party prior to arrival at camp \*\*\*\***

A lateral flow test is recommended when returning home to provide a level of assurance for loved ones at home and reassurance Covid was not contracted amongst the group during the working party.

\* If a flow test shows as positive then a PCR test should be booked to clarify.

Woodlarks will operate a Track and Trace system. Visitors must be prepared to give Sarah contact details. This data will be kept for 14 days after departure. If people have the NHS 'Track and Trace' App on their phone this will be good to have activated as it can indicate if you have been in close proximity should there be an infected person.

Visitors must report if they are feeling unwell with any Covid symptoms on site. They must report to Sarah if confirmed as having Covid or symptoms within 48 hours of attending camp.

There are Current government guidelines in relation to mask wearing. (April 21) *You should wear a face covering in indoor places where social distancing may be difficult and where you will come into contact with people you do not normally meet.*

*There are scenarios when you are permitted to remove a face covering:*

*\* if you are undertaking exercise or an activity and it would negatively impact your ability to do so.*

Consideration please to be given to the need to wear a mask where necessary dependant on distancing and the task being completed.

If social distancing remains in place the dining room floor has been marked out.

The Trust will provide hand gel and wipes in all areas.

Groups must self-cater removing any surplus food at the end of their visit.

## 4 Facilities

Unless people are already sharing at home or in a bubble, each visitor will be offered separate accommodation to sleep as follows (Dependant on government guidelines of needing to distance)

- BC Dormitories - 2 people
- BC Helper Rooms - 2 people
- BC Camp Leaders' Office - 1 person
- BC Medical Room and Rest Room - 2 people
- Old Dormitory - 2 people, one at each end
- Existing Bunk house tents – 3 people
- People could provide their own tents.

Toilets and showers are available currently at the pool changing room. – They will potentially need to be shared but ample cleaning materials are provided. (Please note that while the pool is being rebuilt the pool showers may not be available. We hope to return the BC showers to working order soon).

The heating is available in BC.

Woodlarks are currently trying to implement a Water Safety Policy to minimise risk of legionella. This will take some time to implement.

Visitors are responsible for keeping the site clean and safe and may need to seek advice from Nick or Sarah re protocols: Any used cups, cutlery, plates, pans etc should be washed, dried and cleaned away before leaving site. Toilets and showers used should be cleaned using anti-viral spray too. Tables, chairs, and work surfaces should be cleaned with anti-viral spray as well as any fridges or cookers used. Rubbish should be taken to the large bins for disposal.

We would appreciate that before you leave you clean any areas you have used. Please see Sarah to discuss what needs doing, she will provide you with a list before departure. She is happy to help with the clean-up if needed. Owing to Covid it's important that the site is left as clean and safe for the next working party as possible."

## 5 Jobs

The Trust has worked on a job list. – This is not exhaustive, just some suggestions in progress. .

Refurbish the motor box for the aerial runway
Fencing on top field (approx. 50 metres)
Old block plumbing
Painting – Dining Room and areas of Old Block
Dining room floor – Wood to come up for new floor to be laid
Skip – Clean-up site, rubbish into Skip.
Dining room and tractor shed gutters
Treat outside of tractor shed
BC end dormitory ceiling repair
Drain on main driveway
Finish painting inside pump house
Spur, post and rail fencing on perimeter path
Complete wall between Cookhouse and BC
Complete Paved area outside the front of BC
Replace water boiler and consider installing small sink in Dining Room
Refit 'Winter Bathroom'
Modernise some other facilities within the 'old block'
Consider installation of handwashing sink into Pantry area
Install shelves in the BC sluice room
Improve washing up area. Consider replacement with Stainless Steel
Install Timber base for 'Cooks Bunkhouse'.
Creosote all elephant fencing in site
General ongoing site maintenance

