



Woodlarks Camp Site Trust

Working Party Review 2021

(Revised from 2020)

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1 Introduction

Due to the threat and restriction imposed by coronavirus Woodlarks has had very few working parties causing a backlog of jobs to pile up.

Members from the Trustees and Management Committee believe working parties are needed to keep the site in good condition and to exploit opportunities offered by the shutdown. Input has been considered from several regular users who are supportive.

- How do we manage working parties?
- What precautions do we need to take?
- What facilities can we offer?
- Scheduling
- What jobs need doing?

Please be aware this document has been adapted as regulations change.

Relevant current roadmap detailed below. (Copied from Government Website)

From 19th July - Most legal restrictions to control COVID-19 will be lifted. This means:

- You will not need to stay 2 metres apart from people you do not live with. There will also be no limits on the number of people you can meet.
- However, in order to minimise risk at a time of high prevalence, you should limit the close contact you have with those you do not usually live with and increase close contact gradually. This includes minimising the number, proximity, and duration of social contacts.
- Meet outdoors where possible and let fresh air into homes or other enclosed spaces.
- The requirement to wear face coverings in law will be lifted.

COVID-19 has not gone away, so it's important to remember the actions you can take to [keep yourself and others safe](#). Everybody needs to continue to act carefully and remain cautious.

2 Managing Working Parties

Currently, except for Easter, working parties have only operated for a weekend. Working parties may now run up to the duration of 1 week. Many volunteers attending are skilled professionals or very adept at DIY so it Woodlarks intention to capitalise on their expertise.

Sarah will manage the calendar with help from working party leaders as below.

- Tim Dicker for the Sheffords
- Rich Lucas for the Lucases
- Julia Cooley for the Woodlarks Group

3 Precautions

Working party numbers need to be varied on numbers dependant on the current government guidelines.

- From 19th July all restrictions are lifted as shown in the government guidelines above.

Despite these guidelines Woodlarks is still taking precautions to prevent introducing Covid into the Woodlarks environment. Volunteers attending will be required to have had the vaccine where offered unless there is a medical reason.

Lateral Flow tests are free and widely available and are required to be conducted **prior to travel to camp**. [Order coronavirus \(COVID-19\) rapid lateral flow tests - GOV.UK \(www.gov.uk\)](https://www.gov.uk/order-coronavirus-covid-19-rapid-lateral-flow-tests)

****** Sarah must be updated of results by the group leader / warden for the working party prior to arrival at camp ******

A lateral flow test is recommended when returning home to provide a level of assurance for loved ones at home and reassurance Covid was not contracted amongst the group during the working party.

* If a flow test shows as positive then a PCR test to be booked to clarify.

Woodlarks will operate a Track and Trace system. Visitors must be prepared to give Sarah contact details. This data will be kept for 14 days after departure.

Visitors must report if they are feeling unwell with any Covid symptoms on site. They must report to Sarah if confirmed as having Covid or symptoms within 48 hours of attending camp.

The wearing of masks guideline has now been relaxed, however individuals may still feel the need to wear a mask dependant on distancing and the task being completed.

The Trust provides hand gel and wipes in all areas.

Groups must self-cater removing any surplus food at the end of their visit.

4 Facilities

Unless people are already sharing at home or in a bubble, each visitor will still be offered separate accommodation to sleep as follows.

- BC Dormitories - 2 people
- BC Helper Rooms - 2 people
- BC Camp Leaders' Office - 1 person
- BC Medical Room and Rest Room - 2 people
- Old Dormitory - 2 people, one at each end
- Existing Bunk house tents – 3 people
- Volunteers could provide their own tents.

Toilets and showers are available currently only within BC. They need to be shared but ample cleaning materials are provided.

Volunteers are responsible for keeping the site clean and safe and may need to seek advice from Nick or Sarah re protocols: Any used cups, cutlery, plates, pans etc should be washed, dried and cleaned away before leaving site. Toilets and showers used should be cleaned using anti-viral spray too. Tables, chairs, and work surfaces should be cleaned with anti-viral spray as well as any fridges or cookers used. Rubbish should be taken to the large bins for disposal.

Woodlarks would appreciate that before you leave you clean any areas you have used. Please see Sarah to discuss what needs doing, she will provide you with a list before departure. She is happy to help with the clean-up if needed. Owing to Covid it's important that the site is left as clean and safe for the next working party as possible."

5 Jobs

The Trust has worked on a job list. – This is not exhaustive, just some suggestions in progress.

Refurbishment of the motor box for the aerial runway – Needs staining.
Fencing on top field (approx. 50 metres)
Painting – Dining Room and areas of Old Block
Dining room floor – Wood to come up for new floor to be laid
Skip – Clean-up site, rubbish into Skip.
Dining room and tractor shed gutters
Treat outside of tractor shed
BC end dormitory ceiling repair
Drain on main driveway
Finish painting inside pump house
Spur, post and rail fencing on perimeter path
Complete wall between Cookhouse and BC
Complete Paved area outside the front of BC
Replace water boiler and consider installing small sink in Dining Room
Modernise some facilities within the 'old block'

Consider installation of handwashing sink into Pantry area
Install shelves in the BC sluice room
Install Timber base for 'Cooks Bunkhouse'.
Creosote all elephant fencing in site
General ongoing site maintenance